

Wilstone Village Hall – Payment Policy

1. Payment of hire charges is required no later than 14 days in advance of the scheduled booking.
2. A refundable deposit, if requested, is also payable in advance at the same time as the booking hire, no later than 14 days in advance of the scheduled booking.
3. A refundable damage deposit of £50 may be charged for day time bookings and £100 for evening bookings.
4. Deposits are refunded within 14 days of your hire provided there is no damage and the hall is left clean and tidy with all waste removed.
5. Electronic bank transfer payments are the preferred method of payment to :-

Wilstone Village Hall

HSBC

Sort Code: 40-44-32

Account Number: 91442295

Ref: Name and Date of booking

6. Cheque payments can no longer be accepted.
7. Cash payments are being phased out in preference of electronic payments to avoid incurring processing costs.